

**MINUTES OF THE REGULAR MEETING
HELD ON February 09, 2017
TOWNSHIP OF FOREST – LISA MARGRIF – CLERK**

Meeting was called to order at 7:00 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; Trustees: Mark Martin. Members Absent; Al Sorge.

Motion by Martin, seconded by Smoke, to accept the agenda for the February 09, 2017 meeting as presented. All yes, motion carried.

Motion by Smoke, seconded by Price, to accept the minutes from the regular meeting held January 12, 2017. All yes, motion carried.

Motion by Martin, seconded by Margrif, to accept the Treasurers reports for general, fire, garbage and Patricia Dr. Special Assessment funds as presented. Roll call vote: Smoke, yes; Martin, yes; Price, yes; Margrif, yes. All yes, motion carried.

Motion by Margrif, seconded by Martin, to adopt a resolution to amend the 2016-2017 budget as follows:

1. Transferred to account #101210801 Legal – Contractual Service \$4,500
2. Transferred to account #101276740 Cemetery– Supplies \$115
3. Transferred to account #101191740 Elections – Supplies \$65.00
4. Transferred to account #101191860 Elections – Ed & Training \$77.00
5. Transferred to account #101191750 Elections – Postage \$11.00
6. Transferred to account #101410702 Zoning Board of Appeals-Salaries \$440
7. Transferred to account #101170910 Administration-Insurance \$154
8. Transferred to account #101440801 Administration- Publications \$500
9. Transferred to account #101170802 Administration-Tech Support \$3,660
10. Transferred to account #101170860 Administration- Ed & Training \$54
11. Transferred to account #101171750 Supervisor-Postage \$1,240
12. Transferred to account #101170740 Supervisor-Supplies \$10.00
13. Transferred to account #101371801 Building & Grounds- Contractual Services \$200
14. Transferred to account #101215860 Clerk-Ed & Training \$250

Transferred from account #101440801 Public Works – Contractual Services \$11,276.00

Fire Department Budget Changes

1. Transferred to account #206336860 Fire Department- Ed & Training \$1900

From: Monies Received From/ For Books & EMR Classes-\$1900

To: Community Development- Supplies #101420420740-\$2,991.53

From: Monies Received for Community Development-Receipt#1162-\$2,991.53

To: Community Development- Supplies #10142420801-\$6,732

From: Monies Received for Community Development-Receipt#1138-\$6,732

Motion by Martin, seconded by Smoke, to accept the bills submitted for February, 2016 payment, General Fund - checks numbered 20943 through 20978, Fire Assessment - checks numbered 12896 through 12912 Garbage Assessment - check number 9059. Roll call vote: Price, yes; Smoke, yes; Margrif, yes; Martin, yes. All yes, motion carried.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Fee Schedule for building fees was tabled to a later date giving the Board more time.

Motion by Price, seconded by Martin, to adopt a resolution to accept a \$235.00 Site plan Review Fee for commercial builds. Roll call vote: Smoke, yes; Price, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution to Increase by a \$100.00 Conditional Use Permit Hearing Fee from \$275.00 to \$375.00 and Zoning Board of Appeals Hearing Fee from \$240.00 to \$340.00. Roll call vote: Martin, yes; Price, yes; Smoke, yes; Margrif, yes. All yes, motion carried.

Motion by Price, seconded by Smoke to adopt a resolution to accept the 2017 Forest Township Road Improvement Projects as presented by Supervisor Price. Roll call vote: Margrif, yes; Price, yes; Smoke, Yes; Martin, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to accept the 2017 Federal Property Guidelines with a 15% Asset Level. Roll call vote: Price, yes; Margrif, yes; Martin, yes; Smoke, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to accept The Board of Review Hearing Dates March 14-15, 2017. All yes, motion carried.

Motion by Smoke, seconded by Margrif, to accept The Truth and Taxation Hearing date- March 09, 2017, 7:30 p.m. Roll call vote: Martin, yes; Smoke, yes; Margrif, yes; Price, yes. All yes, motion carried.

Motion by Martin, seconded by Smoke, to adopt a resolution to accept the proposal from Mike Matter for purchase of new phone system through Vonage. Roll call vote: PRICE, YES; martin, yes; Smoke, yes; Margrif, yes. All yes, motion carried.

Motion by Margrif, seconded by Price, to adopt a resolution to accept Debra Ross as Deputy Clerk at \$12.65 an hour & Planning Commission Secretary and Keep Debbie Banyas on as an alternative as needed. Roll call vote: Martin, yes; Smoke, yes; Margrif, yes; Price yes. All yes, motion carried.

Supervisor Price adjourned the meeting at 8:04 P.M.

Submitted by Lisa Margrif - Clerk